

香港中文大学(深圳)  
THE CHINESE UNIVERSITY OF HONG KONG, SHENZHEN  
加选本科课程科目申请表  
COURSE ADD FORM FOR UNDERGRADUATE COURSE

Term 2  
2024-25

注意

Note:

1. 同学必须在网上加选课截止前, 将申请表交到开课学院进行审批。部分学院可能要求同时提供辅助材料, 例如成绩单。

Student **MUST** submit this application form to the **COURSE OFFERING SCHOOL** for approval **before add/drop due date**. Some Schools may require supporting documents such as transcript.

2. 加课申请需获得科目主管教师的同意; 对已获教师同意的申请, 将综合考虑开课学院设定的加课优先次序和科目名额量等因素予以处理。

Please note that course coordinator's endorsement is one of the steps in the approving process, which will be subject to **registration priority** set by the course offering Schools and the **availability of quotas**.

3. 此表只适用于开课学院规定需提交纸质申请表及辅助材料的科目。

This form is applicable for the course(s) that required student to submit an add-course application form with supporting documents in hard copies.

姓名 (英文) \_\_\_\_\_ (中文) \_\_\_\_\_ 学号 \_\_\_\_\_  
Name: (in English) \_\_\_\_\_ (in Chinese) \_\_\_\_\_ Student I.D. No. : \_\_\_\_\_  
主修 / 课程 \_\_\_\_\_ 联络电话 \_\_\_\_\_  
Major / Programme: \_\_\_\_\_ Contact Tel. No. : \_\_\_\_\_  
修业年 \_\_\_\_\_ 预期毕业年份/学期 \_\_\_\_\_  
Year of Attendance: \_\_\_\_\_ Expected Year/Term of Graduation: \_\_\_\_\_

拟加选科目  
Course Intended to Add

科目编号 \_\_\_\_\_ 课堂讲学课班级 \_\_\_\_\_ 导修班级 \_\_\_\_\_  
Course Code: \_\_\_\_\_ Lecture Section: \_\_\_\_\_ Tutorial Section: \_\_\_\_\_

科目名称 \_\_\_\_\_ 学分 \_\_\_\_\_  
Course Title: \_\_\_\_\_ Units: \_\_\_\_\_

科目类别  学院课程  主修必修  主修选修  自由选修  大学核心课程  副修  
Course Category: School Package Major Required Major Elective Free Elective University Core Minor

加选原因

Reason for add:  未满足先修条件  
Unfulfilled pre-requisite requirement  
 已豁免先修课程 (须附上课程及学分豁免通知)  
Exempted from pre-requisite course (Notice Letter for Course and Unit Exemption must be attached)  
 其他 (请注明原因)  
Others (Please specify the reason)

(Please use and attach additional sheets of paper if more space is required.)

学生签名 \_\_\_\_\_ 日期 \_\_\_\_\_  
Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

收集个人资料声明

- 此表格所收集的资料将用以处理有关的申请, 所提供的资料于无需保留时将全部销毁。
- 本表格所收集的资料或会转交香港中文大学(深圳)其他行政或教学部门作考虑或批核用。
- 如在递交此表格后要查阅或改正个人资料, 请联系开课学院(请浏览我校官网以获取所需联系方式, 官网地址 <http://www.cuhk.edu.cn/>)。

Personal Information Collection Statement

- The personal data provided on this form will be used for the purpose of processing this application. All information provided, when no longer required, will be destroyed.
- Information provided on this form may be transferred to other departments/ administrative units within CUHK(SZ) for consideration and granting approval, where applicable.
- For correction of or access to the personal data after submission of this form, please contact the Course Offering School: (Please visit CUHK(SZ) website at <http://www.cuhk.edu.cn/> for the necessary contact information)

For office use only

Endorsement by the Course Coordinator

I \*endorse / not endorse the student's application.

\_\_\_\_\_  
Signature of Course Coordinator

(Name: \_\_\_\_\_ )

\_\_\_\_\_  
Date