

Special Guidelines by Schools on Change of Major

I. School of Management and Economics

(Programme Code: ECON, FINA, GBS, MKTG, PACT)

- a. Applicants should have satisfied at least one of the three minimum conditions for change of major, otherwise, applications will not be accepted.
- b. Each applicant is allowed to submit ONLY ONE application to SME. If there are any changes in the submitted application, student should revoke the application, or contact SME to retrieve the application first then submit a new one within the prescribed time.
- c. Applicants must submit the application together with their supporting documents including the latest English version of transcript and an English personal statement with detailed study plan.
- d. Applicants would need to attend an interview on selective basis. Invitation will be sent by SME via email in due course.

II. School of Science and Engineering

(Programme Code: EIE, ENER, MATH, CHEM)

- a. When submitting the application, students should indicate fulfillment of at least one of the conditions for change of majors (across schools). Application should be submitted with some supporting documents for Schools' reference: latest unofficial transcript, English statement with detailed reasons and detailed future study plan.
- b. Please note for those who apply to transfer into SSE, there will be an extra assessment if the student took the liberal arts track in the school entrance examination.

III. School of Data Science

(Programme Code: STAT, CSE, DSBDT)

- a. Each student is allowed to submit only one application. If there are any changes in the submitted application, student should revoke the application or contact SDS to retrieve the application and submit a new one within the prescribed time.
- b. Application should be submitted with supporting documents, including the latest (unofficial) English transcript and a personal statement (in English) with future study plan and reason(s) for applying. When submitting the application, students should indicate that at least one of the conditions for change of majors has been fulfilled.
- c. For students who apply to transfer into SDS, there will be an extra assessment if the students had taken the liberal arts track in the school entrance exam.

IV. School of Life and Health Sciences

(Programme Code: BME, BIFC)

- a. Each student is allowed to submit only one application. If there are any changes in

the submitted application, student should revoke the application and submit a new one within the prescribed time.

- b. All application requires to provide supporting documents, including the latest version of English transcript (unofficial) and a personal statement (in English) with detailed study plan; and
- c. Students are required to attend an English interview. The interview arrangement will be notified by LHS.

V. School of Humanities and Social Science

(Programme Code: TRAN, PSY, ENG)

- a. List of documents required in the application: 1) Latest version of (unofficial) English transcript; 2) Personal statements (in English) with study plan and reason(s) for applying. 3) Please upload the documents in one zip file and rename the file as Student ID_Name_Program (TRAN/PSY/ENG);
- b. Stream/concentration is mandatory for ENG and PSY;
- c. Applicants shall have completed ENG1001 and ENG1002 (or equivalent courses), with grades of not less than B that would count towards the minimum requirements of transferring in the Translation program or English program;
- d. Ability in statistics is essential for some major courses of Applied Psychology, for those students who got B- or below in courses related to mathematics, it is highly recommended you to think carefully before applying for Applied Psychology program;
- e. Qualified applicants for the Translation program and English program are required to attend an interview for selection. Invitation will be notified by the HSS;
- f. Shortlisted candidates for Applied Psychology program may be required to attend an interview.

VI. School of Medicine

(Programme Code: CMED)

- a. Additional requirements for transfer to Clinical Medicine Programme: students who apply for transfer to the Clinical Medicine Programme should meet all the following conditions:
 - 1) The student obtained the grade of B or above in two science related subjects such as physics, chemistry, or biology related subjects (only the grade of normal semester is taken as reference); and
 - 2) The student has attained a cumulative GPA of 3.2 or above in the current academic year; and
 - 3) Pass an interview arranged by School of Medicine.
- b. Application materials
 - 1) University transcript (in English); and
 - 2) GaoKao transcript; and
 - 3) Personal Statement (in English) including study plan and reasons of transferring to School of Medicine.