

退选本科课程科目申请表  
COURSE DROP FORM FOR UNDERGRADUATE COURSE

注意

Note:

1) 此表只适用以下情况: 加退选课程期间, 学生无法通过学生信息系统退选科目。

This form is applicable for the following situations: student cannot drop the course(s) via the Student Information System during add/drop period.

2) 大一学生必须递交此表至所属学院进行审批, 其他年级学生需递交此表至开课部门进行审批。

Students must submit this application form to: 1) their own School, for first year students; or 2) the Course Offering Unit, for year 2 and above students, for approval.

姓名 (英文) (中文) 学号  
Name: (in English) (in Chinese) Student I.D. No.:

主修 / 课程 联络电话

Major / Programme: Contact Tel. No.:

修业年 预期毕业年份/学期  
Year of Attendance: Expected Year/Term of Graduation:

拟退选科目  
Course Intended to Drop

科目编号 课堂讲学课班级 导修班级  
Course Code: Lecture Section: Tutorial Section:

科目名称  
Course Title:

退选原因  
Reason for drop:

学生签名 日期  
Signature of Student: Date:

收集个人资料声明

- 此表格所收集的资料将用以处理有关的申请, 所提供的资料于无需保留时将全部销毁。
- 本表格所收集的资料或会转交香港中文大学(深圳)其他行政或教学部门作考虑或批核用。
- 如在递交此表格后要查阅或改正个人资料, 请联系相关学院(请浏览我校官网以获取所需联系方式, 官网地址 <http://www.cuhk.edu.cn/>)。

Personal Information Collection Statement

- The personal data provided on this form will be used for the purpose of processing this application. All information provided, when no longer required, will be destroyed.
- Information provided on this form may be transferred to other departments/ administrative units within CUHK(SZ) for consideration and granting approval, where applicable.
- For correction of or access to the personal data after submission of this form, please contact the relevant School: (Please visit CUHK(SZ) website at <http://www.cuhk.edu.cn/> for the necessary contact information)

For office use only

<p><b>Approval by the Major Programme</b></p> <p>I *approve / not approve the student's application.</p> <p>_____ Signature of Dean/Programme Coordinator Date (Name: )</p>	<p><b>Approval by the Course Offering Unit</b></p> <p>I *approve / not approve the student's application.</p> <p>_____ Signature of Dean/Programme Coordinator Date (Name: )</p>
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\* Please delete as appropriate